

Private Piano, Ukulele, Guitar, Voice and Composition Lessons at
2119 Sprunt Ave, Durham NC 27705

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Special Information regarding online lessons during the Covid-19 pandemic 2020:

All music lessons from 3/16/2020 until further notice will be conducted on-line through either face time or skype. My phone number is 919-599-9372 for face time and my skype ID is my email: lcollingridge@gmail.com. I will call you unless I text you otherwise. The same fees apply for online lessons, and payment is preferably by Zelle (my email lcollingridge@gmail.com) or Venmo (@lorna.collingridge) but you can also send a check in the mail but please let me know by text or email that you have done that so i can look out for it. Mail is not always reliable these days. Some local families put a check in my mailbox which is by my front door.

Piano students: All I need to be sure of is that I have duplicates of all your books and music. Sometimes I might need to send a pdf and ask you to print it out for the student. In a couple of cases I might need you to make a pdf and send it to me. I will give you plenty of time. I also send audio recordings to your's or your parent's phone usually by message so you can use these to help your practice.

Ukulele and guitar students: I will be mostly working from the green, red and purple ukulele books and the new jazz material. I have one spare copies of the jazz book but I can order more from Canada. Songs are a bit harder but I can set songs for students to work on and then hear them online but there is too much delay for me to effectively sing or play effectively with a student.

Singers: I am sad that I cannot have you in my studio because being live is so much better. What I will do is record your accompaniments and put them in drop box for you. They will be mp3s. Then in the lesson you can play the accompaniment on one of your devices and sing with it so I can hear you. If time I will also record some voice exercises. This means singers need to have drop box working on whatever device you are going to use. Also be prepared for some a cappella singing which is hard but will help me hear whether you have the notes right and whether your expression and diction are appropriate. Please also have headphones or ear pods that you can use in the lesson. A music stand is also essential for string players and singers

Please make sure you have a **3 ring binder** to your lesson for photocopies and loose manuscript paper.

Fee: \$32.50 per ½ hour lesson payable 1 month in advance (\$65 per hour lesson)

Fall: September - December

Spring: January - June
(Summer lessons by negotiation)

Please see the second page for more details and for lesson policies.

Name of student: _____

Instrument, day and time of lesson: _____

(Parent(s) names:) _____

Emergency Contact: _____

Address: _____

Parent Cell (name): _____

Parent Cell (name): _____

Home Phone: _____

email: _____

Email: _____

Student cell phone: _____ **Student email:** _____

School and Grade: _____

Birthday: _____

Practice

- Practice every day if you can, even if it's only for 5-15 minutes. A half hour is great, an hour even better for more advanced students. Don't forget all week and then have one long practice because it will never be as good as a little at a time more regularly.
- Please remember to warm up by doing some technical work at the beginning of the practice.
- Parents, please remind your student to practice. If you can make it part of their regular routine (always after school, before dinner, etc.) they're more apt to practice.
- The same goes for adults. If you practice about the same time every day – right after work, right before bed, etc. – then you're more likely to do it.
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Payment

- Fees are \$32.50 per half hour lesson or \$65 for an hour lesson. Please pay at the first lesson of each month for the whole month. Cash or check. When there is a cancellation with 24 hours notice, I will advance your payment to the next lesson date. If you wish you can also pay for more than 4 lessons in advance. I keep careful records and your forward payments are noted on the feedback worksheet I give every student every week.
- There is a \$35 fee for bounced checks.
- I offer a 10% discount for parents who have two or more family members taking regular lessons.

Cancellation (applies also to online lessons)

- If you are able to give me 24 hours notice of a cancellation I will advance your payment to the next lesson date. If you have to cancel on the same day, I need to charge for that missed lesson unless it is a weather emergency. By giving me notice of cancellation, you save the lesson fee and I am able to schedule makeup lessons.
- If you cancel via email I will respond to you. If you don't hear back from me it may be because I didn't get your email so in that case, please phone or text 919-599-9372.
- I can give you a make-up lesson if I have an open slot but only in the same week as the cancellation.
- If you're running late, please send me a text (preferable) or call.

Arriving and leaving for lessons (not applicable right now)

- It's no problem if you arrive a few minutes early. You are always welcome to wait in the sunroom.
- Parents, you are very welcome to sit in the lesson with your student or wait in the sunroom. This is my home and I know you will respect that. Please make sure if you have younger children with you that they have something quiet to do so as not to interrupt my teaching. If you have errands to run, you can leave your student with me during the lesson, but please be back on time for the pick up as I have lessons continuing and cannot provide supervision. Please do not bring food or drink other than water to your lesson.
- Please park on the road and avoid parking in my driveway behind my car. Thank you!
- In the case of online lessons please be ready right on time when I call.
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Soiree (now in doubt for the foreseeable future)

- There are two soirees each year, one in June and one in December. These are celebrations of student achievement through the semester and I encourage all students to participate. If you feel you cannot play or sing, please come and support your colleagues and enjoy the camaraderie. My studio does not charge a fee for these student recitals. Adult students have regular work-in-progress evenings.

Zoom Concerts

- I am planning a Zoom concert for July 2021 as an experiment so if it works well there will be more in 2121
- In the meantime, I have a page on my website (www.flourishingmuse.net) for Student Performances and I have many great student performances up there so students can see and hear what their colleagues are doing.

Thank you for learning music with Flourishing Muse!